

AGENDA

December 21, 2020

7:00 P.M.

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

1. Roll call and declaration of quorum
2. Approval of last month's minutes
3. Visitors
4. Correspondence and communications
5. Standing committee Reports
 - a. Finance
 - b. Library Policy
 - c. Building and Grounds
 - d. Public Relations
 - e. Technology
 - f. Personnel
6. Financial report
7. Library Director's report
8. Old business
9. New business
10. Closed session
11. Adjournment

Steeleville Area Public Library District

November 16, 2020

Minutes

Roll call and Declaration of quorum

Present: Cheryn Sutton, Mary Lynn Gerlach , Kevin Knop, Michael Minton, Neal Haertling

Absent: Kim Knop, Kelly Bury

Staff Present: Rachel Rheinecker

Visitors:

Cheryn opened the meeting at 7:05 p.m.

Kevin made a motion to accept the minutes and Neal seconded it. Motion carried.

Correspondence: Tracy Parker contacted Mary Lynn to tell her how impressed she was with Rachael and Taylor when it was getting close to closing and they did a fax that had to get there by four that afternoon. Way to go Rachel and Taylor.

Standing Committee Reports:

- a. **Finance:**
- b. **Library Policy:** Neal made a motion to limit ten people at a time to be in the building. Kevin seconded it. Motion carried.
- c. **Building and Grounds:** Neal contacted A & I Electric about outside lights on library. They don't have a bid yet to install lights.
- d. **Public Relations:**
- e. **Technology:**
- f. **Personnel:**
- g. **Financial Report:** Mary Lynn made a motion to accept the treasurers report. Neal seconded it. Motion carried.

Library Director's Report:

- A. Staff and Staff Development:
- B. Collection Management:
- C. Collaboration with Partners/Outreach
- D. Administration

Old Business:

New Business: Mary Lynn made a motion to pay the Christmas bonuses. Kevin seconded it. Motion carried.

Adjournment :Michael made a motion to adjourn. Kevin seconded. Motion carried. Adjourned at 7: 54 p. m.

Respectfully submitted,

Mary Lynn Gerlach, Secretary