

**MINUTES**  
**STEELEVILLE AREA PUBLIC LIBRARY DISTRICT**  
**January 21, 2019**

**PHYSICALLY PRESENT:** Carolyn Bert, Kim Knop, Shirley Kuhn, Cheryn Sutton

**ABSENT:** Mary Ann Gerlach, Neal Heartling, and Kevin Knop

**STAFF PRESENT:** Sarah Neal

**VISITORS PRESENT:** None

President Cheryn Sutton called the meeting to order at 7:07 p.m.

**CORRESPONDENCE:** None

**STANDING COMMITTEE REPORTS:**

- a. **Finance:** None
- b. **Library Policy:** None
- c. **Building and Grounds:**

The sewer system has been backing up again so Cheryn Sutton is planning to check into why this is happening and what needs to be done.

- d. **Public Relations:** None
- e. **Technology:** None
- f. **Personnel:** None

**FINANCIAL REPORT:**

The Treasurer's Report was reviewed and a Motion was made by Kim Knop and seconded by Shirley Kuhn to approve it. Motion carried.

**LIBRARY DIRECTOR'S REPORT:**

- a. **Staff and Staff Development:**  
None.
- b. **Collection Management:**

1. No longer accepting bulk donations.
  2. Weeded Western, Mysteries and Teen books
- c. **Organization of the Library:** No
- d. **Collaboration with Partners/Outreach:**
1. Story Hour - January 26
  2. Adult Programming
  3. Classes receive classroom books
  4. Superhero Day - February 16
- e. **Administration:**
1. E-rate -471 finished

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**CLOSED SESSION:** No

**ADJOURNMENT:**

Cheryn Sutton made the motion to adjourn, Shirley Kuhn seconded it. Motion carried. The meeting ended at 7:22 p.m. Next meeting is on February 19, 2019 at 7:00 p.m.

**Respectively Submitted,**  
Shirley Kuhn, Secretary