

MINUTES
STEELEVILLE AREA PUBLIC LIBRARY DISTRICT
February 19, 2019

PRESENT: Carolyn Bert, Mary Lynn Gerlach, Neal Heartling, Kim Knop,

ABSENT: Cheryn Sutton, Kevin Knop, Shirley Kuhn

STAFF PRESENT: Sarah Neal

VISITORS PRESENT:

Vice- President Kim Knop opened the meeting at 7:03 pm.

CORRESPONDENCE: None

STANDING COMMITTEE REPORTS:

- a. **Finance:** None
- b. **Library Policy:** Employee information has been updated.

- c. **Building and grounds:** Neal discussed how we will handle the pumps when they go out again. Sarah is to call Neal, Henson's and A&W once they start acting up again. Neal also mentioned getting the exterior lights changed to LED through the Enersol-Ameren program and will give Sarah the program director's information later.

- d. **Public Relations:** None
- e. **Technology:** Kaspersky's anti-virus software will be a paid outright for 3- year renewal.
- f. **Personnel:**None.

FINANCIAL REPORT: Mary Lynn Gerlach made the motion to approve January 2019 financial reports, Neal Haertling seconded the motion. Motion carried.

LIBRARY DIRECTOR'S REPORT:

- A. Staff and Staff Development
- B. Collection Management
- C. Organization of the Library
- D. Collaboration with Partners / Outreach
 - 1. Story Hour- March 16
 - 2. Amnesty Day-March 15
 - 3. Adult programming
 - 4. Superhero Day-February 16, 21 kids
- E. Administration
 - 1. Kasperksy Anti-Virus

2. Small Libraries Create Smart Spaces Grant

OLD BUSINESS: None

NEW BUSINESS: Carolyn Bert made a suggestion to the board to elect Michael Minton as Treasurer after her term is finished. She has also written up instructions for her duties as treasurer.

CLOSED SESSION:

ADJOURNMENT:

Carolyn Bert made a motion to adjourn, Kim Knop seconded it. Motion carried.
Meeting adjourned at 7:39 pm.

**Respectfully submitted,
Shirley Kuhn, Secretary**