

Minutes

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

June 17, 2019

Present: Kim Knop, Mary Lynn Gerlach, Michael Minton, Kevin Knop and Kelly Bury

Absent: Cheryn Sutton, Neal Haertling

Staff Present: Sarah Neal

Visitors Present: Brenden Parker

Kim opened the meeting at 7:11 pm

Kevin made a motion to approve the minutes. Michael seconded it. Motion carried.

Correspondence: We received a thank you from Ruth Rowley.

Standing Committee Reports:

- a. **Finance:** Mary Lynn made a motion to accept the budget for fiscal year 2020. Kevin seconded it. Roll call vote: Mary Lynn yes, Kevin yes, Kelly yes, Kim yes, and Michael yes.
- b. **Library Policy:** Look at long and short term goals.
- c. **Building and Grounds:** It was discussed that we had to have the roofers rebid the new roof to reflect paying Illinois prevailing wage at \$32.70 per hour. It was tabled until July. Mary Lynn made a motion to rescind placing and in paper for bids and Kelly seconded. Motion carried.
- d. **Public Relations:** None
- e. **Technology:** None
- f. **Personnel:** None

Financial Report: Attached. Kevin made a motion to accept to approve the treasurers report and Kelly seconded. Motion carried

Library Director's Report:

- A. Staff and Staff Development: To close a day in July on a Saturday to do staff training.

- B. Collection Management: Kelly made a motion to raise fines effective July 1, 2019 to ten cents per day. Michael seconded it. Motion carried.

- C. Collaboration with Partners/Outreach

- D. Administration

Old Business:

New Business:

Adjournment: Kevin made a motion to adjourn. Michael seconded it. Meeting adjourned 7:45pm.

Respectfully submitted,

Mary Lynn Gerlach, Secretary

