

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

BOARD MEETING AGENDA

June 15, 2020

7:00 P.M.

1. Roll call and declaration of quorum
2. Approval of last month's minutes
3. Visitors
4. Correspondence and communications
5. Standing committee Reports
 - a. Finance
 - b. Library Policy
 - c. Building and Grounds
 - d. Public Relations
 - e. Technology
 - f. Personnel
6. Financial report
7. Library Director's report
8. Old business
9. New business
10. Closed Session
11. Adjournment

Minutes

STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

June 1, 2020

Present: Cheryn Sutton, Kim Knop, Mary Lynn Gerlach, , Michael Minton, Kevin Knop

Absent: Kelly Bury, Neal Haertling

Staff Present: Sarah Neal

Visitors Present:

Cheryn opened the meeting at 7:07 pm

Kim made a motion to accept the minutes and Michael seconded it. Motion carried.

Correspondence: None

Standing Committee Reports:

- a. **Finance** Audit was done. The cost was \$4,580.00. Budget meeting will be before 06-15-2020 meeting.
- b. **Library Policy:** The library will reopen on June, 8 2020. It will be open Monday and Thursday from 10 -3. Books will be picked up and dropped off at the door outside.
- c. **Building and Grounds:**
- d. **Public Relations:**
- e. **Technology:**
- f. **Personnel:** Staff will return to work on June 8, 2020.

Financial Report: Kim made the motion to approve the financial report and pay the bills. Kevin seconded it. Motion Carried.

Library Director's Report: Grant fulfillments have been pushed back. Cleaning supplies backordered.

Old Business:

New Business:

Adjournment: Mary Lynn made the motion to adjourn at 8:00 pm. Michael seconded. Motion carried.

Respectfully submitted,
Mary Lynn Gerlach, Secretary