

# AGENDA

November 16, 2020

7:00 P.M.

## STEELEVILLE AREA PUBLIC LIBRARY DISTRICT

1. Roll call and declaration of quorum
2. Approval of last month's minutes
3. Visitors
4. Correspondence and communications
5. Standing committee Reports
  - a. Finance
  - b. Library Policy
  - c. Building and Grounds
  - d. Public Relations
  - e. Technology
  - f. Personnel
6. Financial report
7. Library Director's report
8. Old business
9. New business
10. Closed session
11. Adjournment

Steeleville Area Public Library District

October 19, 2020

Minutes

Roll call and Declaration of quorum

**Present:** Cheryn Sutton, Kim Knop, Mary Lynn Gerlach , Michael Minton, Kelly Bury , Neal Haertling

**Absent:** Kevin Knop

**Staff Present:**

**Visitors:**

Cheryn opened the meeting at 7:08 p.m.

Cheryn made a motion to accept the minutes and Kelly seconded it. Motion carried.

**Correspondence:**

**Standing Committee Reports:**

- a. **Finance:** Michael presented the board with Ordinance number 20-21 Budget. Motion made by Mary Lynn to accept it and Kelly seconded. Roll call vote as follows: Mary Lynn yes, Kelly yes, Neal yes, Kim yes, Michael yes, Cheryn yes. Motion carried.
- b. **Library Policy:**
- c. **Building and Grounds:** Neal is going to call A&I to get a bid on LED outdoor lights.
- d. **Public Relations:** Mary Lynn was to contact Becky Kehnia about the library about helping seniors on Medicare insurance. There is a man in St. Louis that does this yearly at no charge. The insurance company pays him for doing this.
- e. **Technology:**
- f. **Personnel:**
- g. **Financial Report:** Kim made a motion and Kelly seconded to accept treasures report. Motion carried.

**Library Director's Report:**

- A. Staff and Staff Development:
- B. Collection Management:
- C. Collaboration with Partners/Outreach
- D. Administration

**Old Business:**

**New Business:** The board interviewed the four top applicants for the Library Director. It was decided to hire Rachael Rheinecker. She accepted the position. She will start on October 21, 2020.

**Adjournment:** Kelly made the motion to adjourn at 8:20 p.m Michael seconded. Motion carried.

**Respectfully submitted,  
Mary Lynn Gerlach, Secretary**